



GRANITE FALLS

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**CITY OF GRANITE FALLS
SPECIAL MEETING OF THE
PLANNING COMMISSION**

APRIL 21, 2015

7:00 PM

MEETING AGENDA

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES:**
 - A. **Meeting Minutes of April 14, 2015**
5. **PUBLIC COMMENTS/RECOGNITION OF VISITORS-NON ACTION ITEMS**
(Speakers must sign up prior to the meeting. Individual comments will be limited to three minutes. Group comments shall be limited to five minutes.)
6. **NEW BUSINESS:**
7. **CURRENT BUSINESS:**
 - A. **2015 Comprehensive Plan Update: Preparation for Public Hearing**
8. **REPORTS:**
 - a. **Staff Reports**
9. **CORRESPONDENCE:**
10. **ADJOURN:**

If wheelchair access is required, please notify City Hall 48 hours in advance.

Notice-All Proceedings of this meeting are sound recorded.

Meeting Minutes of April 14, 2015



PLANNING COMMISSION

MEETING

APRIL 14, 2015

7:00PM

MINUTES

1. CALL TO ORDER:

Commissioner Cruger called the Planning Commission meeting to order at 7:10 p.m.

2. FLAG SALUTE:

Commissioner Cruger led the Planning Commission, Staff and Audience in the Pledge of Allegiance to the Flag.

3. ROLL CALL:

Planning Commission

Commissioner Frederick Cruger – Present
Commissioner Chris Marsh – Present
Commissioner Lynn Martin – Present
Commissioner Scott Morrison – Present

City Staff

City Clerk Darla Reese

City Consultant

Ray Sturtz - Community Planning
Services

4. APPROVAL OF MINUTES

A. Special Meeting Minutes of April 7, 2015

Commissioner Marsh moved to approve the meeting Minutes of April 7, 2015. Motion seconded by Commissioner Morrison and passed 4-0.

*Commissioner Marsh – Aye, Commissioner Cruger – Aye, Commissioner Martin – Aye,
Commissioner Morrison - Aye*

5. PUBLIC COMMENTS/RECOGNITION OF VISITORS – NON ACTION ITEMS

No one chose to comment during this portion of the meeting.

6. NEW BUSINESS (None)

7. CURRENT BUSINESS

A. 2015 Comprehensive Plan Update – Land Use Element Draft No. 6 – Review & Approval

Consultant Sturtz reviewed all of the changes made at the last meeting of Draft No. 5 of the Land Use Element. The following are the list of changes and what is currently being worked on and finished:

- He mentioned that the City Engineer is still working on narrowing down the numbers in table LU-4.
- Consultant Sturtz to send the spreadsheet received from Commissioner Cruger to City Clerk Reese and have her email to the Planning Commission.
- No additional changes are necessary to the document.
- Consultant Sturtz mentioned that the latest versions of the maps are in the binders (handed out this evening).

Commissioner Marsh moved that the Planning Commission direct the City Staff/Consultant Team to proceed with the environmental and state agency review of Land Use Element Draft No. 7 as presented in Attachment A, Figure LU-1 *Future Land Use Map* as presented in Attachment B, Figure LU-2 Zoning Map as presented in Attachment C and Historic Survey as Attachment D. Motion seconded by Commissioner Morrison and passed 4-0.

Commissioner Marsh – Aye, Commissioner Cruger – Aye, Commissioner Martin – Aye, Commissioner Morrison – Aye

8. REPORTS:

A. Staff Reports (None)

B. Homework Assignments

- Review all of the Elements of the Comprehensive Plan to prepare for the public hearing
 - Acreage figures will need to be caught up as they were initially done a while ago
 - Will use the land use figures as it was the land use survey that was done most recently (most reliable)
 - Same with the allocation figure 7,842 – has changed slightly over the last three years but is pretty well set
- Look for consistency in the chapters
- Make sure it is readable
- Will be putting together a complete draft before the Public Hearing
- Highlight your changes
- Email your changes ahead of time to Ray and Darla only

- Review book to make sure the sections are correct
- **Consultant Sturtz** asked the Commissioners to highlight any of the text that was both underlined and crossed out = these will be removed.
 - Next meeting, we will go through all of the highlights to make sure we caught all of them

Consultant Sturtz reviewed the contents of the notebooks to make sure everything was both in order and was included.

*Comprehensive Plan Appendices will be included in the back of each element; they will only be for that element.

Smart map aerials are forthcoming but will not be received in time for this Comprehensive Plan – will have to use for next update.

9. CORRESPONDENCE:

Consultant Sturtz discussed the email chain between him and Steve Toy, Snohomish County PDS. He also spoke about the Public Hearing having to be moved to Wednesday, April 29th and wanted to make sure the Commission would be available to attend both it and the Open House (from 4-7pm) preceding it if possible at the Granite Falls Library.

Consultant Sturtz to bring back the state review comments once received. This may require last minute changes before sending the recommendation to City Council.

Commissioner Cruger inquired if we were meeting the expected schedule with the County.

Consultant Sturtz replied that the County doesn't have an expected schedule, but we are ahead of other cities but will possibly be out of compliance with the State for approximately 30 days, but it shouldn't be an issue.

Consultant Sturtz mentioned after the Public Hearing, he will be bringing the Commission the development regulations and to expect longer meetings.

10. ADJOURNMENT:

Commissioner Cruger adjourned the meeting.

**2015 Comprehensive Plan Update: Preparation for
Public Hearing**

Staff Reports

City Clerk Staff Report

April 21, 2015

Business Licenses

Outside City –

Air Ductors Corp.

4228-81st PL NE

Marysville, WA 98270

Services HVAC Maintenance, Repair and Replacement

Hydromax USA, LLC

6500 Ursula PL S

Seattle, WA 98108

CCTV pipeline inspections for PSE's cross bore safety program

Tricon Commercial Construction, LLC

385 Old Corvallis Road

Hamilton, MT 59840

Commercial construction

Building Permits Issued:

Keith Stoklosa

Forced Air Furnace Replacement <100,000 BTU

Building Permit Number 2015-010

Issued: 03/30/2015

Marina Ordonez

Hot Water Heater Replacement

Building Permit Number 2015-011

Issued: 04/02/2015